



BLANCO COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 972, BLANCO, TX 78606

**Minutes
Board of Commissioners
February 21, 2023**

Attendees:

Ann Hall, President (AH)	Wesley Patton, CHP Captain
Carl Struck, Vice President (CS)	Ben Collie, Paramedic
Craig Richardson, Treasurer (CR)	Charles Riley, Precinct 4 Commissioner
Matt Herden, Assistant Treasurer (MH)	Theresa Turner, Auxiliary Treasurer
Lynne McKirdy, Secretary (LM)	David Hall, Citizen
Ben Oakley, EMS Chief/Administrator	D'Anne Welch, Citizen
Matt McMMain, Fire Chief	Ken Welch, Citizen

1. **Call to Order / Announcements – Quorum established; meeting called to order at 3:00 pm.**
2. **Public Comment** - No action may be taken on these items unless on agenda. Please limit comments to 2 minutes per person.

AH recognized that the Station is being kept in excellent condition. Kudos to all who work to keep the Station in great shape.

Ken Welch – Inquired about funding for the ProQA program, is this funded by the County? Chief Oakley responded that ProQA is the only accredited dispatch program it is funded through CAPCOG.

3. **Consent Agenda** – Items will be approved with a single vote. Items can be removed from the Consent Agenda for discussion. **Motion to approve the Consent Agenda by CS, seconded by LM. Motion approved.**
 - a. Approval of the January 17, 2023, Regular Meeting Minutes
 - b. Financial Report as of 1/31/2023
 - i. Monthly Financials:
 1. Texas Regional Checking: \$977,434.11
 2. Texas Regional CD: \$133,342.65
 3. Texas Regional Money Market: \$1,063,931.19
 4. Lone Star Money Market: \$223,823.04
4. **Fire & EMS Auxiliary**
 - a. Consider requests/actions submitted to ESD. **Auxiliary reports distributed via email prior to the meeting.**

Theresa Turner reported, as expected, donations have slowed. The Auxiliary is planning to staff a booth at the May 20th Market Days which coincides with

Fire/EMS Week. Theresa requested a paramedic or EMT be available for blood pressure checks at the booth. Chief Oakley indicated that CHP Captain Patton will be available to staff the booth.

5. Chiefs' Report

- a. **Operations Reports Fire & EMS. Fire and EMS reports distributed via email prior to the meeting. AH requested clarification on apparatus status. Chief Oakley responded that the Red Tahoe is used for EMS. Chief McMMain responded that the old tender will be surplus. Chief McMMain demonstrated the new SCBA units.**
- b. **CHP Program Update. CHP reports distributed via email prior to the meeting.**

6. Finance & Planning Matters

- a. **FY2024 Budget**
 - i. **Budget Process begins in March. Chief Oakley provided an overview of the end-to-end Budget process beginning with the B-Plan, 10 Year projections, Capital purchases, budget to actual variations and expected trends.**
 - ii. **Budget matters that need to be considered. AH reminded all Commissioners to report any future budget expenditures to Chief Oakley.**
- b. **Strategic Plan Update**
 - i. **Discussion regarding any recommended changes to the Strategic Plan. Updates to be complete by March.**
Updates to the Strategic Plan Objectives include:
1C – Interlocal Agreement with the City of Blanco. New Agreement.
1G – New Objective – ProQA
4A – Add Auxiliary (possible Salsa contest with other departments)
6A – Add Auxiliary to long term planning committee.
- c. **Employee Benefits**
 - i. **Review & Approve Employee Benefits Renewal Package. Chief Oakley provided an overview of the current benefit plans. Health, Dental and Vision is offered to full time employees, TCDRS is required for all employees. An 11% increase was built into the current budget. Motion to approve renewal of Health, Vision, Dental benefits and addition of Short Term Disability benefit, 60% of Weekly Income up to a maximum of \$1000 per week, by LM, seconded by MH. Motion approved.**

7. Executive Session - Discuss personnel matters, meet with attorney as authorized by Texas Government Code. Not required.

8. Return to Open Session: N/A

9. Adjourn: Motion to Adjourn by LM, seconded by CS. Motion approved. Meeting adjourned at 3:53 pm. Next meetings will be Tuesday, March 21, 2023 at 3:00 PM.

**Respectfully submitted by,
Lynne McKirdy, Secretary**