



BLANCO COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 972, BLANCO, TX 78606

---

**Minutes Regular  
Meeting Board of  
Commissioners  
September 28, 2022**

**Attendees:**

<b>Ann Hall, President (AH)</b>	<b>Matt McMMain, Fire Chief - Absent</b>
<b>Matt Herden, Assistant Treasurer (MH)</b>	<b>Caroline Richardson, Auxiliary President</b>
<b>Lynne McKirdy, Secretary (LM)</b>	<b>Martha Herden, Auxiliary Vice President</b>
<b>Carl Struck, Vice President - Absent</b>	<b>Theresa Turner, Auxiliary Treasurer</b>
<b>Steve Scheffe, Treasurer - Absent</b>	
<b>Ben Oakley, EMS Chief/Administrator</b>	

1. **Call to Order / Announcements** – Establish a quorum. Meeting was called to order at 12:00 pm by AH.
2. **Public Comment.** MH mentioned an article in the Johnson City News regarding ESD #1 and the potential for confusion in the county.
3. **Consent Agenda** – Items will be approved with a single vote. Items are removed from the Consent Agenda for discussion. **Motion to approve the consent agenda by LM, seconded by MH.**

**Motion approved.**

- a. Approval of Minutes:
    - i. August 16, 2022 Public Hearing
    - ii. August 16, 2022 Regular Meeting
    - iii. September 6, 2022 Special Meeting
    - iv. September 20, 2022 Regular Meeting
  - b. Financial Report as of 8/31/2022
    - i. Monthly Financials:
      1. Texas Regional Checking: \$905,639.17
      2. Texas Regional CD: \$133,119.36
      3. Texas Regional Money Market: \$1,030,642.54
      4. Lone Star Money Market: \$220,183.92
4. **Fire & EMS Auxiliary Report**
    - a. Consider requests/actions submitted to ESD. **Reports distributed prior to the meeting via email. Caroline reported that the annual donation letter is in progress. The Auxiliary requested a 2023 “Wish List” to target needed/requested items in the donation letter. Items requested to date are:**
      - **Ultrasound Equipment – 3 Additional units needed at approximately \$4,500 per unit.**
      - **PPE/Gear Needs (PPE is more than masks)**
      - **Ballistic Vests – 6 Needed**
      - **Water Storage Tank and related equipment****Caroline mentioned that the year-end checks are ready to be generated. The check for grant reimbursements will be cut separately to streamline bookkeeping entries.**
  5. **Chiefs’ Report**
    - a. COVID Booster Plans. **The Bivalent COVID booster and Flu vaccine will be administered through Wes Patton/Community Paramedic once the vaccines are available.**
    - b. Operations Reports Fire & EMS.
      - **Chief Oakley provided an overview of the whole blood program, “We Are Blood”.**
      - **Chief Oakley reported that Blanco County was awarded the Williamson County**

command bus after a recommendation by the Homeland Security Task Force. The county is working on a location to store the command bus.

- Chief Oakley reported that the City of Blanco will request changes to the Fire Inspection Interlocal Agreement. Currently, the City and County Fire Inspection Agreements are identical. Will review the City's proposal once received.
- Priority Dispatch (ProQA) is in the process of being rolled out countywide. The program is designed to streamline dispatch with predetermined questions and direction that will be case or incident specific.

•

c. Facilities Report.

- Chief Oakley reported that the ice machine was installed after a waterline change out. The drywall damage will be repaired internally.
- Two A/C units failed in two weeks, including an electrical issue and a blower motor failure. The blower motor was replaced, both units are back online.
- Chief Oakley reported that a new hard-drive expense will be incurred after a hard-drive failure. No data was lost as the system has redundant backups.

6. Finance & Planning Matters

- a. Review & Approve FY2022 Budget Amendment #1 – **Motion to approve FY 2022 Budget Amendment #1 by MH, seconded by LM. Motion approved.**
- b. Selection of ESD Attorney. **Attorney David Hall has agreed to serve through December 31, 2022. Attorney Hall is officially retiring after many years of volunteering his valuable services and guidance. Chief Oakley will research various law firms with ESD experience to present to the board for consideration.**

7. Contracts / Agreements – Discuss and take action regarding updates and renewals of the following:

- a. Blanco County Emergency Services Auxiliary Contract. **Motion to approve the Auxiliary Agreement by LM, seconded by MH. Motion approved.**
- b. Kendall County Interlocal Agreement – Fire/EMS Services in designated areas. **Motion to approve the Kendall Interlocal Agreement by MH, seconded by LM. Motion approved.**
- c. Blanco County Interlocal Agreement – Fire Inspector. **Motion to approve the County Fire Inspection Interlocal Agreement by LM, seconded by MH. Motion approved.**
- d. Blanco County ESD 1 Interlocal Agreements. **Motion to approve the ESD#1 Interlocal Agreements for EMS Chief and Community Paramedicine by LM, seconded by MH. Motion approved.**
- e. Blanco Good Samaritan Center AED Agreement. **Motion to ratify the amended (reduced) amount on the AED Agreement and motion to move forward with the Agreement by LM, seconded by MH. Motion approved.**

8. **Executive Session** - Discuss personnel matters, real estate, meet with attorney as authorized by Texas Government Code. **No Executive Session.**
9. **Return to Open Session:** N/A
10. **Adjourn:** Next meeting: will be **October 18, 2022, at 3:00 PM.**

**Respectfully submitted,**

**Lynne McKirdy, Secretary**