



BLANCO COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 972, BLANCO, TX 78606

**Minutes
Board of Commissioners
November 15, 2022**

Attendees:

Ann Hall, President (AH)	Wesley Patton, Captain, Community Paramedicine
Carl Struck, Vice President (CS)	Chris Leach, Deputy Fire Chief
Steve Scheffe, Treasurer (SS)	Ben Collie, Paramedic
Matt Herden, Assistant Treasurer (MH)	Caroline Richardson, Auxiliary President
Lynne McKirdy, Secretary (LM)	Theresa Turner, Auxiliary Treasurer
Ben Oakley, EMS Chief /Administrator	Craig Richardson, Citizen
Matt McMMain, Fire Chief	Steve Beach, Citizen

1. **Call to Order / Announcements – Quorum established. Meeting was called to order by AH at 3:00 PM.**
2. **Public Comment – No comments.**
3. **Consent Agenda – Items will be approved with a single vote. Items can be removed from the Consent Agenda for discussion. Motion to approve the Consent Agenda by CS, seconded by SS. Motion approved.**
 - a. Approval of the October 18, 2022 Regular Meeting minutes
 - b. Financial Report as of 10/31/2022
 - i. Monthly Financials:
 1. Texas Regional Checking: \$457,441.76
 2. Texas Regional CD: \$133,119.36
 3. Texas Regional Money Market: \$1,031,934.78
 4. Lone Star Money Market: \$241,164.14
4. **Fire & EMS Auxiliary Report**
 - a. Donation Letter – **Donation letter was distributed prior to the meeting. The letter was sent to 5,042 addresses through Tom Wisdom. 69 letters were returned with bad addresses, the Auxiliary is researching the returned mail. SS offered to take copies of the letter to an event for the 1888 residents.**
 - b. **Other updates – Auxiliary held another successful Burger Boo on Halloween and participated at the Real Ale ride by staffing a water station.**
 - c. Consider requests/actions submitted to ESD
5. **Chiefs' Report**
 - a. Operations Reports Fire & EMS – **Reports distributed via email prior to the meeting. Chief Oakley provided an update to the Ambulance Remount. Frazier changed its payment policy and now requires 50% payment when the chassis is delivered.**

Chief McMMain provided an update on the Brush 80 accident. An incorrect line down location was called in to dispatch. One injury was reported with the employee referred to Occupational Health. 8 days of lost time has accumulated so far.

- b. **CHP Program Update – 4 New referrals in October. Moderna vaccine boosters are now in stock and being administered. A vaccine clinic will be held at the Community Resource Center later in November. AH requested that communication be improved on access and availability to vaccine supplies and vaccine clinics.**
 - c. **DSHS EMS Relicensure Update – Chief Oakley reported that the relicensure is completed, approved and inhouse.**
 - d. **Approval of Surplus/Salvage Property as authorized by H&S §775.251 – Chief McMain reported that the expired helmets will be sent to Mexico. Motion to approve all items on the salvage list by CS, seconded by LM. Motion approved.**
6. **Finance Matters & Commission Business**
- a. **FY2022 Audit Update – Chief Oakley reported that all required audit items were submitted by October 26. The files were in process by November 4, 2022. Anticipate completion by early January. Ms. Taber has begun requesting additional information.**
 - b. **Review & Approve FY2023 Budget Amendment #1. Chief Oakley reviewed the detail in Budget Amendment #1.**
 - c. **Review & Approve TCDRS Plan Agreement for Plan Year 2023. Chief Oakley reviewed the changes to the TCDRS Plan which were approved at an earlier budget meeting. Motion to approve the 7% Employee Deposit Rate with a 200% Employer Match and authorize Chief Oakley to execute the Plan Agreement by LM, seconded by CS. Motion approved.**
 - d. **Commissioners Court –**
 - i. **Commissioners’ terms ending Dec. 31, 2022 – SS term ends on December 31, 2022. AH requested that all Commissioners search for potential replacements and request that interested parties submit their CV and Bio to the County Judge’s office.**
 - ii. **Annual Report to Commissioners Court – AH requested that the Annual Report be robust and highlight the 5-Year Strategic Plan, Audit Report and other detailed information.**
7. **Executive Session – Adjourn to Executive Session at 3:57 PM.**
8. **Return to Open Session: Returned from Executive Session at 4:41 PM. No action taken.**
9. **Adjourn: The Meeting was adjourned at 4:41 PM. Next meeting will be Tuesday, December 13, 2022 at 3:00 PM.**

Respectfully submitted,

Lynne McKirdy, Secretary