



BLANCO COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 972, BLANCO, TX 78606

Minutes
Board of Commissioners
June 21, 2022

Attendees:

Ann Hall, President (AH)	Wesley Patton, CHP Captain
Carl Struck, Vice President (CS)	Caroline Richardson, Auxiliary President
Steve Scheffe, Treasurer (SS)	Martha Herden, Auxiliary Vice President
Matt Herden, Assistant Treasurer (MH)	Theresa Turner, Auxiliary Treasurer
Lynne McKirdy, Secretary (LM)	Ben Collie, EMS
Ben Oakley, EMS Chief /Administrator	Ken Welch, Citizen
Matt McMMain, Fire Chief	Steve Beach, Citizen
David Hall, Attorney	

1. **Call to Order / Announcements - Meeting was called to order at 3:00 pm.**
2. **Public Comment – CS recognized several ESD 2 employees for their assistance at the Flag Retirement Ceremony. Introductions of all attendees to assist the new citizen, Steve Beach, in attendance.**
3. **Consent Agenda – Items will be approved with a single vote. Items can be removed from the Consent Agenda for discussion. Motion to approve the consent agenda by CS, seconded by SS. Motion approved.**
 - a. Approval of the May 17, 2022 Regular Meeting Minutes
 - b. Financial Report as of 5/31/2022:
 - i. Monthly Financials:
 1. Texas Regional Checking: \$2,073,237.59
 2. Texas Regional CD: \$132,810.80
 3. Lone Star Money Market: \$248,281.97
4. **Fire & EMS Auxiliary. Caroline reported that there was 3 prolonged response calls in June. 50 meals were delivered in 1.5 hours to the Round Mountain fire. Additionally, drinks and snacks were delivered to the Cypress Mill fire. Chief Oakley recognized the Auxiliary for their timely and outstanding efforts during the June fires.**

\$1300 was received from an anonymous donor to help purchase 6 pairs of boots damaged while fighting the June fires. The Auxiliary offered to fund the difference between the donated amount and the full price of the boots, approximately \$5,000. Motion to approve the Auxiliary funding the difference of the full purchase price of the replacement boots by LM, seconded by CS. Motion approved. AH suggested that everyone review the purchase policy to streamline future transactions.

Rainwater Collection - Two vendors, Harvest Rainwater and Lakota, responded to the Request for Proposals. The Chiefs will meet with the vendors to outline the plan for the final proposals.

The CHP survey mailed out has been translated into Spanish. This will only help minimally as some local residents cannot read in either English or Spanish.

Landscape project completed. Brent Peterson was the ESD 2 project lead. Theresa Turner led the Auxiliary's effort. Most materials were from donations, over \$1300, secured by Theresa. Only a few final details remain on the project.

5. **Chiefs' Report**

- a. COVID-19 Update – **Testing and immunizations have increased slightly.**
- b. Operations Reports Fire & EMS – **Reports distributed. A lock box was installed at the Brushy Top gate. The lock box effort was coordinated with the gate company, Thaddeus. There was a discussion of various vehicles to be used for rehab purposes. Chief McMains will research options and report back.**
- c. CHP Program Report / Updates – **15 referrals in May and 55 referrals YTD. Most referrals are from EMS calls. One Mental Health call stands out as a real success with the patient now stable and doing extremely well.**
- d. Facilities Report
 - i. Ice Machine – Discussion and Consideration of approval of contract with EasyIce – **Current ice machine is not reliable, ice is used year-round. Chief Oakley presented an option of using "EasyIce" under a contract that would place ongoing responsibility on "EasyIce". Cost under the contract would be \$205 per month. Motion to approve moving to a contract with "EasyIce" by LM, seconded by CS. Motion approved.**
 - ii. **Generator Maintenance going well.**

6. **Finance & Planning Matters**

- a. Budget
 - i. Updated figures presented with Business Plan – **Chief Oakley reviewed the B plan and the Results of Budget Vs Actual YTD, this was used as a guide for future revenue and expenses.**
 - ii. Review Final Draft Budget for FY 2023. Budget will be approved at July meeting.
 - iii. Approve Employee Compensation Schedule for FY 2023 – **After review and discussion of the three types of employees, combat (fire), medical delivery (EMS and CHP) and administrative. It was determined that there was a need for the administrative office position to be full-time at the "option 2" proposed annualized pay of \$32,697.08. Motion to approve a modified "option 2" tiered compensation, with the admin position moving from part time to full time, hourly, non-exempt position by LM, seconded by CS. Motion approved. Chief Oakley will adjust the total budget to reflect the increases to the insurance and benefit cost centers to reflect this change.**
 - iv. Approve Changes to TCDRS Retirement for FY 2023 – **Motion to approve moving TCDRS from 4% / 100% match to 7% / 200% match by LM, seconded by MH. Motion approved.**
- b. Reserve Funds Report – **SS investigated and researched various options for investing the ESD's reserve funds that will result in a significantly higher rate of return. SS outlined several options, all at Texas Regional Bank, where we have the protection of Pledged Securities over the FDIC limit. SS explained that this will require a modification of ESD No. 2's current investment policy. Until the Investment policy is amended the board discussed an interim arrangement. Motion to move \$1M in excess funds in Texas Regional Bank Checking to a newly opened Money Market account at Texas Regional Bank by CS, seconded by LM. Motion approved.**

7. **Executive Session if requested – At 4:34 pm the Board went into Executive Session.**

8. **Return to Open Session: Returned from Executive Session into Regular Session at 4:46 pm. No action from Executive Session.**

9. **Adjourn: The meeting was adjourned at 5:32 pm.** Next meetings will be **Tuesday, July 19, 2022 at 3:00 PM.**

Respectfully submitted,

Lynne McKirdy, Secretary