



BLANCO COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 972, BLANCO, TX 78606

**Minutes
Board of Commissioners
March 15, 2022**

Attendees:

Ann Hall, President (AH)	Ben Oakley, EMS Chief/Administrator
Carl Struck, Vice President (CS)	Matt McMMain, Fire Chief
Steve Scheffe, Treasurer (SS)	Caroline Richardson, Auxiliary President
Matt Herden, Assistant Treasurer (MH)	Theresa Turner, Auxiliary Treasurer
Lynne McKirdy, Secretary (LM)	Martha Herden
David Hall, Attorney	

1. **Call to Order / Announcements** - Establish a quorum. **Quorum established. Meeting was called to order at 3:00 p.m. by AH.**
 2. **Public Comment** – **No public comments.**
 3. **Minutes** - Approval of the February 15, 2022, Regular Meeting Minutes. **Motion to approve the February 15, 2022, minutes by MH, seconded by CS. Motion approved.**
 4. **Financial Report** – Approval of the Financial Reports as of 2/28/2022
 - i. **Monthly Financials:**
 1. Texas Regional Checking: \$2,300,900.03
 2. Texas Regional CD: \$132,643.63
 3. Lone Star Money Market: \$224,445.96
 - ii. **Transfer of Funds from LSCB to Texas Regional (Informational)**
- AH provided an explanation on the frequent fund transfers from LSCB to Texas Regional. Texas Regional provides for Pledged Securities on amounts exceeding the FDIC limit of \$250,000 whereby protecting taxpayer's funds. Motion to accept the financials by LM, seconded by CS. Motion approved. Upcoming Review of Investments - reminder for May.**
5. **Fire & EMS Auxiliary**
 - a. **Consider requests / actions submitted to ESD.**

Reports distributed via email prior to the meeting. Caroline requested an update on the Point of Care status in the event the donor requests a status update. The Rainwater storage tank is out to bid. AH suggested that the State contracts website be used to determine if there is a pre-approved vendor on the website. Chief McMMain will research any NFPA requirements to ensure compliance. The Auxiliary is assisting Good Samaritan with the AED Purchase Agreement by arranging training of Good Sam staff and volunteers.

6. **Chiefs' Report**
 - a. **COVID-19 Update Testing and vaccine administration continues but at a very reduced pace when compared to prior months.**
 - b. **Operations Reports Fire & EMS. Brush 80 is back and operational. Chief McMMain reported that all equipment was in good condition after the "Buddy" fire in ESD 1. 88 pieces of equipment were on scene fighting the fire.**

- c. **Budgeting Considerations. Caterpillar offered an extended warranty on the generator. The platinum plan is approximately \$5,580, this was reviewed by the Chiefs and CS. Motion to approve moving forward with the Platinum Warranty by LM, seconded by MH. Motion approved.**
7. **Finance & Planning Matters**
 - a. **AED Purchase Agreement Contract. Attorney Hall reviewed the purchase agreement for Good Samaritan's AED. Chief Oakley described the interface between the Stryker AED and EMS' equipment. Additionally, the Stryker AED is Cloud based. Good Sam understands that after purchase, batteries, pads, and any other equipment is at their expense. Motion to approve moving forward with the agreement, which will be signed by AH, by LM, CS seconded. Motion approved.**
 - b. **Employee Benefits (Medical/Dental/Vision) Renewal. LM and Chief Oakley reviewed the various health care renewal options and outlined the benefits of offering subsidized benefits to dependents of our employees. Retention and the ability to attract quality staff were highlighted. Chief Oakley stated that this would be funded for the remaining 5 months of this year by an FTE vacancy, increased sales tax collections and an increase in Ad Valorem taxes. LM recommended continuing with the BC/BS Gold PPO benefit Plan (employees have the option of buying up or down) paid at 100% for full time employees and subsidized at 50% of the applicable premium only for dependents of full-time employees, the subsidized coverage is for medical only. Motion to approve moving forward with the recommendation by CS, seconded by SS. Motion approved.**
 - c. **Tax Calendar. AH sent the calendar prior to the meeting.**
 - d. **Budgeting Process Rieken Business Plan 2017 & Today (Hall). AH provided an update on the 2022 "B" Plan process as it compared to the process in 2017. CS mentioned the difference in projections from the original forecast for 2022, showing a deficit, as compared to where ESD #2 is today. "B" plan update was sent out.**
 - e. **Commissioner required training. AH reviewed the original Legislative intent of SB 917, Department of Rural Affairs. This aligns with Health and Safety Code Chapter 775, required training hours/credits (6 hours every two years with no more than 3 hours of carryover) and suggested that each Commissioner send their hours to Chief Oakley annually.**
8. **Executive Session if requested. Not required.**
9. **Return to Open Session: Not required.**
10. **Adjourn: The meeting was adjourned at 4:48 p.m. Next meeting will be Tuesday, April 19, 2022, at 3:00 PM.**

Respectfully submitted,

**Lynne McKirdy,
Secretary**