



BLANCO COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 972, BLANCO, TX 78606

**Minutes Regular Session
Board of Commissioners
April 20, 2021**

1. **Call to Order / Announcements** – Establish a quorum. **Quorum present via audio/video conferencing. Meeting was called to order by Ben Oakley at 3:00 pm. Attendees:**

Ann Hall, President (AH)	Caroline Richardson, Auxiliary President
Todd Rogers, Vice President (TR)	Theresa Turner, Auxiliary Treasurer
Steve Scheffe, Treasurer (SS)	Matt Herden
Carl Struck, Assistant Treasurer (CS)	Wesley Patton
Lynne McKirdy, Secretary (LM)	Rachelle Willgren
Ben Oakley, EMS Chief	
Matt McMMain, Fire Chief	

2. **Public Comment** - No action may be taken on these items unless on agenda. Please limit comments to 2 minutes per person.
3. **Consent Agenda** – Items will be approved with a single vote. Items are removed from the Consent Agenda for discussion. **Motion to approve Consent Agenda by CS, seconded by SS, motion approved.**
- Approval of the March 16, 2021 Meeting Minutes
 - Financial Report as of 3/31/2021
 - Monthly Financials:
 - Texas Regional \$1,441,280.53
 - CD #714430 \$132,148.81
 - Lone Star \$218,319.51
4. **Fire & EMS Auxiliary Report**
- Quarterly Report due. **Reports distributed electronically prior to the meeting. Amended financials also forwarded. Fund raising for the first quarter (Jan – March) was \$20,131.85. Donations from the fall mailing are still ‘trickling’ in. Applied for the PEC Grant. Caroline recognized Emily Becker’s ongoing efforts to improve the Auxiliary’s social media presence.**
 - COVID-19 Vaccinations **Caroline reported that the vaccine clinics continue to go well. Volunteers assist the Auxiliary, and Fire and EMS staff. Volunteers include clinicians, physicians, and many others to administer the vaccine, direct traffic, check-in, and complete the required data entries.**
5. **Chiefs’ Report**
- COVID-19 Update. **Ben reported that at the time of this meeting the vaccine supply was depleted. Currently awaiting a new shipment. Testing volume was down. Ben was monitoring the positives closely. Ben also reported that the BISD Board met on Thursday April 15th BISD decided to make masks a voluntary option. Of interest was the fact that the JCISD made this move three weeks ago without an increase in positive cases. Homebound residents and individuals with transportation issues can arrange for a paramedic to visit their home in order to receive their COVID vaccine.**
 - Operations Reports Fire & EMS. **Reports distributed prior to the meeting in one consolidated email.**

- c. Facilities Report. **Carl met with the Chiefs to review daily, weekly, monthly, yearly equipment maintenance. Brent Peterson was designated as the single point of contact for facilities.**
6. **Finance & Planning Matters**
- a. **Budget Process**
 - i. **Staffing Plan Breakout. Ben presented the staffing plan breakout. Highlights:**
 - 1. **56-hour work week continues**
 - 2. **Overall, a 3% pay increase is proposed, except the Fire Lieutenant compensation adjustment.**
 - 3. **4 New positions - 3 new firefighter/driver operator/EMT's and a Captain/Community Paramedicine/Logistics position.**
 - 4. **The adjustments and new positions were inserted into the Business Plan Diagnostics Model to demonstrate that the updated Business Plan with the increases and 4 new FTEs result in a positive glidepath.**
 - ii. **Budget requests from ESD Commissioners & Auxiliary Budget to Ben and copy Ann & Steve. Ann reminded the Commissioners and Auxiliary to submit budget requests to Ben with a copy to Ann and Steve.**
 - iii. **April 30th Chief appraiser prepares and certifies to the tax assessor an estimate of the taxable value of property in ESD taxing unit. Tax Code Chapter 26. Received. Chief Appraiser already submitted the estimate.**
 - iv. **Draft 1 Budget May ESD meeting; Final Draft Budget ESD June meeting. Budget approved July ESD meeting. Draft 1 to be discussed at the May 18th Meeting.**
 - v. **New: SB2, include tax rate calculation forms as an appendix to the budget beginning 1/1/2021. Budgeting Tax Code 26.05(b). Monitoring any changes. Safe-D has this on their radar screen too.**
 - b. **FISD within Blanco County**
 - i. **Early voting in progress at Library Conference Room.**
 - ii. **Election Day Voting – May 1, 2021 7:00 am to 7:00 PM at the Library Conference Room.**
 - iii. **Special Meeting Tuesday, May 4, 2021 at 3:00 PM to canvass returns of election. 72-hour posting (by May 1, 2021 at 3:00 PM). Quorum-two members [EC §67.004]**
7. **Executive Session** - Discuss personnel matters, real estate, meet with attorney as authorized by Texas Government Code. **No Executive Session.**
8. **Return to Open Session:** Discuss and consider action on matters discussed in Executive Session
9. **Adjourn:** Next meeting, **Special Meeting to canvas election returns:** will be **Tuesday, May 4, 2021 at 3:00 PM.**

Respectfully submitted,

Lynne McKirdy,

Secretary