



BLANCO COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 972, BLANCO, TX 78606

**Minutes Regular Session
Board of Commissioners
February 23, 2021
Rescheduled from
February 16, 2021**

1. **Call to Order / Announcements** – Establish a quorum. **Quorum present via audio/video conferencing. Meeting was called to order at 3:00 pm. Attendees:**

Ann Hall, President (AH)	Charity Taber, Taber & Burnett, P.C.
Todd Rogers, Vice President (TR)	Caroline Richardson, President Auxiliary
Steve Scheffe, Treasurer (SS)	Fire
Carl Struck, Asst Treasurer (CS) (Left at 3:47 pm)	C-Shift
Lynne McKirdy, Secretary (LM)	Kenneth Welch
Ben Oakley, EMS Chief	Rachelle Willgren
Matt McMain, Fire Chief	
Matt Herden	

2. **FY2020 Audit** – Review and accept FY2020 Audit, presented by Taber & Burnett, P.C. **Charity Taber provided an overview with a focus on the 2020 Audit highlights. Motion to accept the 2020 Audit by LM, seconded by CS. Motion approved.**
3. **Public Comment** - No action may be taken on these items unless on agenda. Please limit comments to 2 minutes per person. **Citizen Kenneth Welch suggested that the ESD participate in the snow/ice event debrief.**
4. **Approve Minutes**
- Approval of the January 19, 2021 Meeting Minutes. **Motion to approve the January Meeting Minutes by CS, seconded by SS and TR. Motion approved.**
5. **Financials.** Short discussion; reminder for some, new information for others, on the ESD's financial structure and the longstanding relationship between the ESD and Texas Regional. **Treasurers and Chief Oakley will arrange a transfer of funds from Lone Star to Texas Regional as the FDIC limit will soon be reached.**
- Monthly Financials:
 - Texas Regional \$1,128,093.00
 - CD #714430 \$132,148.81
 - Lone Star \$249,352.74
6. **ESD Orientation.** **President Hall Distributed the ESD orientation package to all commissioners via email. Additionally, AH distributed the Texas Tort Claim Act for review via email. A short discussion on Sovereign Immunity and strict adherence to all policies was emphasized by President Hall.**
- Follow up needed:**
- to determine if Auxiliary needs Worker's Compensation.
 - Monitor of House Bill proposed regarding Delegated Practice of Medicine.
7. **Fire & EMS Auxiliary Report:** **President Richardson submitted written reports and financials via email prior to the meeting. Additionally, Auxiliary teams are working at the immunization events. All is going well. Positive comments from the community.**

8. Chiefs' Report

- a. COVID-19 Update. **On 2/22/21 310 vaccines were administered; 139 First dose and 171 Second Dose. Total Administered to date – 889. 607 First dose and 282 Second dose.**

9. Operations Reports Fire & EMS: **Both Fire and EMS reported that January call volume was somewhat slower, and EMS calls were consistent with prior months.**

The Chief's reported on the February Snow/Ice Event. Modified Operations were implemented to reduce unnecessary travel in treacherous road conditions. Protocol involved a Command vehicle being first out (dispatched), Command vehicle would then determine which equipment was required on the call. EMS transport was to the closest facility available in consideration of road conditions. Highlights:

- i. **Everyone who called was served.**
- ii. **No staff injured.**
- iii. **No vehicles damaged.**
- iv. **Satellite issue during the Snow/ice event. Legacy radio system put into use.**

- b. **Facility status – AH requested that all future monthly reports contain specifics on outstanding station facility and/or equipment issues.**
 - i. **Generator issue resolved. Not a warranty item.**
 - ii. **Bay Doors – continues to be an issue. Resolved by a Preventative Maintenance Agreement for the 14 bay doors.**
 - iii. **Fire Alarm – Intermittent ground fault issue. In process of being resolved.**
 - iv. **Side Entry Door access not working. Part is on backorder.**

10. Finance & Planning Matters

- a. **Strategic Plan – Motion to push plan to begin in October 2021 through September 2026, approve the Mission, Vision and Values as presented. Chiefs to continue work on goals, objectives and indicators by LM, seconded by SS. Motion approved.**
 - i. **Push plan out to begin October 2021 – September 2026**
 - ii. **Approve Mission, Vision, Values, Goals and Objectives.**
 - iii. **Continue work on (add) objectives and indicators.****SS suggested cascading the Strategic Plan out to all staff.**

- b. **FISD within Blanco County – AH provided an update to the May election. BISD not having an election, Library will be holding an election. Motion by LM to authorize AH to amend or modify 01-19-2021.1 order and actions, as may be required to complete the election process. Seconded by SS. Motion approved**

- i. **May 1, 2021 Election update**
- ii. **Amended Order – As above.**

- c. **CD Renewal - SS reported that the Texas Regional CD renewed at 0.05%. Hondo Bank also offered a 0.05%, Lone Star offered 0.10%. Motion to approve CD renewal at Texas Regional Bank by LM, seconded by TR. Motion passed.**

11. **Executive Session** - Discuss personnel matters, real estate, meet with attorney as authorized by Texas Government Code. **No Executive Session.**

12. **Return to Open Session:** Discuss and consider action on matters discussed in Executive Session.

13. **Adjourn: Motion to adjourn by SS, seconded by LM, Motion approved. Meeting adjourned at 4:22 pm.** Next meeting: will be **Tuesday, March 16, 2021 at 3:00 PM.**

Respectfully submitted,

Lynne McKirdy,
Secretary