



BLANCO COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 972, BLANCO, TX 78606

**Minutes Regular Session
Board of Commissioners
December 17, 2019**

IN COMPLIANCE WITH THE PROVISIONS OF CHAPTER 551, TEXAS GOVERNMENT CODE, NOTICE IS HEREBY GIVEN THAT THE BOARD OF COMMISSIONERS OF THE BLANCO COUNTY EMERGENCY SERVICES DISTRICT NO. 2 WILL MEET IN REGULAR SESSION ON **December 17, 2019 AT 3:00 P.M.** AT 431 BLANCO AVE, BCESD2 STATION TRAINING ROOM, BLANCO, TEXAS.

1. **Call to Order** – Establishment of a quorum. **Quorum present. Ann Hall (AH), Mike Rieken (MR), Carl Struck, Steve Scheffe (SS) present, Lynne McKirdy not present. Meeting called to order at 3:00 pm. See attachment for all other persons in attendance.**
2. **Public Comment** - No action may be taken on these items unless on agenda. Please limit comments to 2 minutes per person.
3. **Concerned Citizen** – Ken & D’Ann Welch – Regarding Hours of Operation and “Always Open”. **Only Ken Welch attended meeting. Presented his concerns that ESD station was not continuously staffed at all times. Considerable discussion regarding sources and limitations of funding for ESD and the operational mission of ESDs. No Action taken.**
4. **Fire & EMS Auxiliary (Caroline) Financial report: Received PEC grant for \$5000 earmarked for CAD software. Discussion regarding how to handle earmarked funds. No action taken.**
 - a. Consider other requests / actions submitted to the ESD. **No action taken.**
5. **Meeting Minutes** - Approval of the November 19, 2019 regular Meeting Minutes. **Motion to approve by CS, seconded by MR, motion approved.**
6. **Financial Report** as of 10/31/2019
 - a. Monthly Financials:
 - i. Texas Regional \$914,157.47
 - ii. CD #714430 \$128,651.10
 - iii. Lone Star \$236,477.58 **Chief reported sales tax trending downward.**
 - b. Transfer Funds if necessary
 - c. Audit Status **Chief reported “no news” from auditors.**
 - d. Workers Compensation Audit – Final Report. **Chief reported audit completed, went fine, received \$800 credit, to be applied to future premium.**
7. **ESD Report**

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- a. Emergency Generator Purchase Strategy: Bid vs. Buy Board & Specifications
 - i. Decision: Commit Now or Wait
 - ii. Review Proposal from Holt Cat Power Systems
 - iii. Consider Authorization to Sign of Letter of Commitment

Discussion of proposal from Holt and Letter of Intent in the amount of \$71,887 contingent upon funds release by Kinder Morgan. Motion made by MR to sign letter of intent, seconded by CS, motion approved.

- b. Station Update
 - i. Update regarding outstanding items (Chief Oakley) **Chief reported driver for lighting has never worked, and several warranty items still open.**
 - ii. Take Action as necessary regarding Station. **No action taken**

8. Compliance

- a. Acknowledge Chief Oakley's completion of AOR Continuing Education per 25 TAC 157.11. **AOR = Administrator of Record**

9. Chiefs' Report. Chief Oakley reporting for both Fire and EMS

- a. Operations Reports Fire & EMS
- b. HR Update – (3) New Full-Time EMS Employees. **New hires: Brent Peterson (ranch and wrought iron work), Megan Hayes(RN) and Nicole(paramedic). Funding for these new employees is in this year's budget and replaces part-time staffing.**
- c. AFG/FEMA Grant. **Will keep applying for staffing grant, 3 years. Run model and re-visit in January.**
- d. Update Regarding Ambulance Remount Quotation
 - i. Consider Approval to Issue Purchase Order to Sterling McCall Ford for Remount of 2013 Dodge 4500 Ambulance to be completed by Frazer
Chief reported new price is about \$11,000 over budget. Now \$158,650. Discussion regarding change in price. Motion to approve issuance of purchase order by MR, seconded by CS. Motion approved.

10. **Executive Session** - Discuss personnel matters on this agenda as authorized by Texas Government Code. **No executive session.**
11. **Return from Executive Session** - Discuss and consider action on matters discussed in Executive Session. **No executive session.**
12. **Adjourn:** Next regular meeting will be Tuesday, January 21, 2020 at 3:00 PM. **Motion to adjourn by SS, second by AH. Approved. Meeting adjourned at 4:50 pm.**

**Respectfully submitted,
Steve Scheffe, Secretary**

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Other attendees:

Brent Peterson

Kenneth Welch

Theresa Turner

Caroline Richardson

Chief Ben Oakley

Connie Granberg

Cean Charles